



# SANJAY GHODAWAT UNIVERSITY, Kolhapur

## CONVOCATION FORM

Enclose Receipt of fees paid	<input type="checkbox"/> At Convocation	<input type="checkbox"/> By Post
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### DETAILS TO BE PRINTED ON DEGREE CERTIFICATE

<b>Name of Student</b> <small>(In BLOCK letters)</small>	_____ <small>Surname</small>	_____ <small>First name</small>	_____ <small>Middle name</small>
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<b>Mother's Name</b> <small>(In BLOCK letters)</small>	_____ <small>Mothers first name</small>	<b>P.R.No.</b>
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<b>Degree for which applied</b> <small>(Tick the appropriate)</small>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> P.hD
	<b>B.Tech.</b>	<b>B.Arch.</b>	<b>B.Com</b>	<b>B.Sc</b>	<b>BJMC</b>	<b>B. Pharm</b>	<b>BCA</b>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<b>M.Tech</b>	<b>MBA</b>	<b>BBA</b>	<b>M.Sc</b>	<b>B.A.</b>	<b>D. Pharm</b>	<b>MCA</b>	

<b>Specialization (if any)</b>	_____
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<b>Details of Fees:</b>	<b>Choose the following options</b>	
	<input type="checkbox"/> Degree Certificate Fees ₹ 1000	<input type="checkbox"/> Postage Fees of ₹ 500
	<input type="checkbox"/> ₹ 1000 + (₹200 x No. of years since completion of degree)	
	Fee paid: ₹ _____ Payment ID: _____ Date: _____	

Details of Examinations Passed (No enclosures are necessary)				Academic Details	
Semester	Month & year of Passing	SGPA	Class Obtained	Year of Admission: _____	Passing out Year: _____
				Month and Year of completion of Degree/Diploma :	
				CGPA at the end of Academic Program :	
				<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">                     Affix Recent Photograph                 </div>	

To be attested by Dean of Faculty

### Other Details

Date of Birth: \_\_\_\_\_ Mobile: \_\_\_\_\_ Alternative Mobile: \_\_\_\_\_

Email Id: \_\_\_\_\_ Candidate Signature: \_\_\_\_\_

### For Office Use Only

Checked by: \_\_\_\_\_ Asst. Registrar (Evaluation): \_\_\_\_\_ COE: \_\_\_\_\_

### PLEDGE TO BE SIGNED BY THE CANDIDATE

(Which is Mandatory to issue the degree certificate)

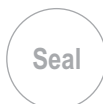
We, the Graduates of the Sanjay Ghodawat University, Kolhapur hereby pledge that we shall, in thought, word and deed ever Endeavour, to be scrupulously honest in the discharge of our duties, That, in all circumstances, we shall uphold the dignity and integrity, of our profession and the honour, of our University and the Nation and that, we shall devote, all our energies to promote, the unity and secular ideal, of our country and utilize our knowledge in the service of our Nation and society.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the candidate

Certified that the above candidate is / was a bonafide student of the school of \_\_\_\_\_ from faculty of \_\_\_\_\_ from the Academic Year \_\_\_\_\_ to \_\_\_\_\_



Signature of Dean of Faculty

### Instructions

1. Convocation form shall be filled along with the final semester examination Application. No enclosures are required along with the application form.
2. For such candidates who fail in the final examination or who remain with arrear subjects, the convocation fee will be adjusted with effect to that.
3. The exact date of convocation will be notified by the University from time to time.
4. Doctorates, Gold Medalists / First Rank Holders and the Prize Winners will receive degree certificates in person at the convocation.
5. Candidates applying for convocation during subsequent years of graduation may apply directly to the office of the COE, SGU Kolhapur -416 118. Such applications shall be attested by the Dean of school and Convocation fee shall be paid through online payment option on ERP/ Link provided on website.
6. The degree in absentia will be given to the guardian with duly signed authority letter by the candidate along with the identity of the guardian.

The Deans are informed to send all the duly filled convocation applications along with details of fee paid (paid through online) directly to the office of the COE before Jun 30, every year.

\*\* The Candidates who are appearing the final semester ESE need not to mention the class obtained for the final semester & CGPA at the end of academic program

THE CANDIDATE SHALL INTIMATE THE CHANGE IN MAILING ADDRESS, IF ANY, BEFORE THE DATE OF CONVOCATION WITHOUT FAIL.

#### To Be Filled By Applicant In BLOCK Letters

POSTAL ADDRESS TO WHICH DC IS TO BE SENT (This portion will be cut and pasted on envelope. Check for correctness)

Note: Postage fee of ₹ 500-00 to be added along with payment of convocation fees.

Name		PRN:	
Detail Address			
PIN:		Mobile:	