



The Second year soft skill program will cover following topics:

Sr.no	Topic	No of hours	Details
1	Communication skills	4	<ul style="list-style-type: none">• Essentials of communication• Objectives of communication
2	Presentation skills	6	<ul style="list-style-type: none">• Making presentations interesting.• Making effective presentations.
3	Creativity & developing culture	4	<ul style="list-style-type: none">• Developing creativity through activities.• Developing the required culture in school
4	Time management	2	<ul style="list-style-type: none">• Learning to manage time for completing syllabus in time
5	High impact teaching skills	4	<ul style="list-style-type: none">• Promoting effective learning through activities• Skills for effective teaching
6	Multiple intelligence theory	2	<ul style="list-style-type: none">• Learning types of intelligence.(will help teacher to analyse student)
7	Team work	3	<ul style="list-style-type: none">• Theory & activity
8	leadership	3	<ul style="list-style-type: none">• Theory & activity
9.	Problem solving	2	<ul style="list-style-type: none">• Learn to solve problems faced while teaching